

Minutes of the
WEST BRIDGEWATER HOUSING AUTHORITY
7 Esther Drive
West Bridgewater, MA 02379
Tuesday, March 12, 2024 @ 6:00 pm

A Regular Meeting of the West Bridgewater Housing Authority was held on Tuesday, March 12, 2024 at 6:00 pm in the Community Room at West Bridgewater Housing Authority, 7 Esther Drive, West Bridgewater, MA, 02379.

Members Present:

Paula Bunker, Chairman
Ray Rogers, Vice Chairman
John Cruz, Treasurer
Dennis Packard, Member
Diane Perry, Member

Members Absent:

Others Present:

Betty Gibbons, Executive Director
Jeff Ryan, Selectman

Call Meeting to Order at 6:07 pm. Operation under the authority of MGL chapter 111

New Business:

Motion by Dennis Packard and seconded by Diane Perry to approve the minutes of the Regular Meeting held on February 20, 2024. So, Voted.

Review and approve the bills paid through March 12, 2024. Motion made by Diane Perry to approve the payment of the bills paid through March 12, 2024. Seconded by Dennis Packard. So, Voted

Review and approve the Accountants Report for the financial statement for the period ending January 31, 2024. The report shows that reserves are currently 53.53%. This reserve is currently above DHCD Operational Guidance threshold of 35%. Motion made by John Cruz to approve the accountants report. Seconded by Ray Rogers. So, Voted.

Board to review and vote on the current Air Conditioner Policy. Motion made by Dennis Packard to approve the Air Conditioner Policy. Seconded by Diane Perry. So, Voted.

Board to review and vote on the current Vehicle Policy. Motion made by John Cruz to approve the Vehicle Policy. Seconded by Diane Perry. So, Voted.

Board to review and acknowledged the following PHN Notice(s):

PHN 2024-03: Updates to Vacant Unit Policies for 2024

PHN 2024-04: Updates to Capital Project Implementation Processes

Motion made by Ray Rogers to acknowledge PHN Notices 2023-03 & 2024-04. Seconded by Dennis Packard. So, acknowledged.

Board to vote & approve the Annual Plan for FY25.

Motion made by Diane Perry to approve the Annual Plan for FY 25. Seconded by Dennis Packard, So, Voted.

Executive Director's Report

Maintenance Report

Monthly Maintenance Report

Adjourn:

Motion made by Ray Rogers to adjourn the meeting at 6:30 pm. Seconded by Ray Rogers. So, Voted.