

Minutes of the  
WEST BRIDGEWATER HOUSING AUTHORITY  
7 Esther Drive  
West Bridgewater, MA 02379  
Tuesday, April 8, 2025 @ 6:00 pm

A Regular Meeting of the West Bridgewater Housing Authority was held on Tuesday, April 8, 2025 at 6:00 pm in the Community Room at West Bridgewater Housing Authority, 7 Esther Drive, West Bridgewater, MA, 02379.

**Members Present:**

Paula Bunker, Chairman  
Ray Rogers, Vice Chairman  
Dennis Packard, Member  
Diane Perry, Member

**Members Absent:**

John Cruz, Treasurer

**Others Present:**

Betty Gibbons, Executive Director

Call Meeting to Order at 6:03 pm Operation under the authority of MGL. chapter 111

**New Business:**

Motion by Dennis Packard and seconded by Ray Rogers to approve the minutes of the Regular Meeting held on March 11, 2025. So, Voted.

Review and approve the bills paid through April 8, 2025. Motion made by Diane Perry to approve the payment of the bills paid through April 8, 2025. Seconded by Ray Rogers. So, Voted

Review and approve the Accountants Report for the financial statement for the period ending February 28, 2025. The report shows that reserves are currently 68.8%. This reserve is currently above DHCD Operational Guidance threshold of 35%. Motion made by Ray Rogers to approve the accountants report. Seconded by Dennis Packard. So, Voted.

Board to review, approve & vote to accept Contract for Financial Assistance (CFA) in the amount of \$385,547.84 for studies, improvements, etc for our septic system. Motion made by Dennis Packard to approve the Contract for Financial Assistance (CFA) in the amount of \$385,547.84 for studies, improvements, etc for our septic system. Seconded by Diane Perry. So, Voted.

Board to vote & approve the final completion of Project #306026, ADA 2 Units & Site Paving In the amount of \$65,679.86. Motion made by Dennis Packard to approve the final completion of Project #306026, ADA 2 Units & Site Paving In the amount of \$65,679.86. Seconded by Diane Perry. So, Voted.

Board to vote and approve Express Kitchens, the qualified low bidder with a bid of \$23,966.00 for Project #306035 (replacement stoves). . Motion made by Diane Perry to approve Express Kitchens, the qualified low bidder with a bid of \$23,966.00 for Project #306035 (replacement stoves). Seconded by Dennis Packard. So, Voted.

Board to review & acknowledge the following PHN Notice:

PHN 2025-03: Amendment Housing Situation

PHN 2025-04: BLANKET WAIVER OF 760 CMR, 6:04 and 760 CMR 6:05: Rent Determination for Retroactive Social Security Payments due to the Social Security Fairness Act.

Motion made by Diane Perry to acknowledge PHN Notices 2025-03 and 2025-04. Seconded by Dennis Packard. So, Voted.

### **Executive Director's Report**

### **Maintenance Report**

Monthly Maintenance Report

### **Adjourn:**

Motion made by Diane Perry to adjourn the meeting at 6:35 pm. Seconded by Ray Rogers. So, Voted.